



## **Product Change Notification**

Date: January 2, 2015

To: Payment Book Customers

Regarding: Tape Binding Material Change for Payment Book Products

Effective Date: January 5, 2015

NCP will change its standard binding material for all payment books from a black tape to a gray tape. The reason for the change is that our current U.S. supplier of the black tape will no longer manufacture this color.

As a result, NCP is exploring the worldwide supplier market and will test alternative suppliers when applicable. Until an alternative source is identified that meets our quality standards, we will transition our standard binding material to gray tape for all payment book products.

If you would like to request a sample payment book featuring the gray binding material, please contact your Client Services Representative or submit your request to [customersupport@ncpsolutions.com](mailto:customersupport@ncpsolutions.com).

Thank you for your continued patronage.

Client Services Team  
NCP Solutions